

# Central Park Facility Use Application/Permit

## OFFICE USE ONLY

Received by \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Permit #: \_\_\_\_\_

Teen Center ☐    Teen Center – Meeting Room ☐  
Fremont Community Center ☐    Kitchen ☐  
Visitor Center Conference Room ☐

Teen Center – Screening Room ☐  
  
Performance Pavilion ☐

Type of event: \_\_\_\_\_

Use: Day and Date \_\_\_\_\_ Number of People: \_\_\_\_\_

Start time: \_\_\_\_\_ AM ☐ PM ☐    End time: \_\_\_\_\_ AM ☐ PM ☐

Will there be amplified music? Yes ☐ No ☐

Will money exchange hands at event (donation, solicitation, collection, etc.)? Yes ☐ No ☐

If yes, explain: \_\_\_\_\_

Will signs or decorations be placed on City property for your event? Yes ☐ No ☐

If yes, explain: \_\_\_\_\_

Will other services be provided (caterer, performer, jump house, etc.)? Yes ☐ No ☐

If yes, list company/contractor names: \_\_\_\_\_

Will the public be invited to your event? Yes ☐ No ☐

Will this event be advertised? Web Site ☐ Radio ☐ Flyers ☐ Other ☐ \_\_\_\_\_

Will alcohol be served? Yes ☐ No ☐

I am requesting to serve alcohol from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm. (4 HOUR TIME LIMIT)

I understand that I must provide adult supervision to prevent consumption of alcohol by minors.

I intend to serve: Beer ☐ Wine ☐ Champagne ☐

Describe serving method (cans, bottles, etc.) \_\_\_\_\_

I will not charge or solicit donations for admission to the event, including the provision of alcohol.

I and/or my organization expressly certify that I and/or my organization will be responsible for any damage or loss sustained to the grounds, building, furnishings or equipment; or unusual clean-up required, as a result of my and/or my organization's occupancy of the facility.

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Home/Work Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Fax #: \_\_\_\_\_

Signature: \_\_\_\_\_ Today's date: \_\_\_\_\_

Client class: I   II   III   IV   V   VI    Approved ☐   Disapproved ☐

Amount(s) paid: Fee(s) \_\_\_\_\_ Deposit(s) \_\_\_\_\_ Total \_\_\_\_\_

Charge ☐ Check ☐ # \_\_\_\_\_ Cash ☐

Remarks \_\_\_\_\_

Permit processed by: \_\_\_\_\_ Date processed: \_\_\_\_\_ Permit #: \_\_\_\_\_